



9/23/2020

Palm Beach County Sports Commission
Glen Allen, Director of Sports Development
2195 Southern Blvd, Suite 550

West Palm Beach, FL 33406

Dear Glen

We are pleased to inform you that the Florida Sports Foundation Board of Directors has approved the following grant(s):

\$3,600 for 2020 Jamaica Classic: 11/18/2020 - 11/22/2020

Please accept the amount of this conditional award by signing the attached contract agreement within thirty (30) days. A checklist is provided below for your convenience.

- **Read and sign contract electronically or sign and return two printed copies to FSF**
- **Make sure a certificate of insurance naming Florida Sports Foundation is in place and a copy is sent to FSF 15 days prior to the event.**
- **A post event report is required per FSF Policies & Procedures for disbursement and should include:**
 - Front and back copies of cancelled checks, or electronic funds transfers, from grantee to third party for reimbursable expenses.
 - An invoice supporting charges paid above.
 - Proof of exposure for FSF- photos of banners if available.

The post event report can be found and completed on our website.

If you have any questions or concerns, please contact us at (407) 956-5664.

Sincerely,

A handwritten signature in black ink that reads "Liese Abili".

Liese Abili
Director of Sports Development