



9/23/2020

Kissimmee Sports Commission
John Poole, Executive Director
215 Celebration Place Suite #200

Kissimmee, FL 34747

Dear John Poole

We are pleased to inform you that the Florida Sports Foundation Board of Directors has approved the following grant(s):

\$12,500 for Orlando Lacrosse Orlando Open: 12/04/2020 - 12/06/2020

Please accept the amount of this conditional award by signing the attached contract agreement within thirty (30) days. A checklist is provided below for your convenience.

- **Read and sign contract electronically or sign and return two printed copies to FSF**
- **Make sure a certificate of insurance naming Florida Sports Foundation is in place and a copy is sent to FSF 15 days prior to the event.**
- **A post event report is required per FSF Policies & Procedures for disbursement and should include:**
 - Front and back copies of cancelled checks, or electronic funds transfers, from grantee to third party for reimbursable expenses.
 - An invoice supporting charges paid above.
 - Proof of exposure for FSF- photos of banners if available.

The post event report can be found and completed on our website.

If you have any questions or concerns, please contact us at (407) 956-5664.

Sincerely,

A handwritten signature in cursive script that reads "Liese Abili".

Liese Abili
Director of Sports Development